

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

February 21, 2006

CALL TO PODIUM:**TITLE:**

Resolution of the City Council Confirming an Appointment by the Mayor of Carol Rieg to the Board of Appeals

RESPONSIBLE STAFF:

**Fred Felton, Assistant
City Manager**

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
X	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

SUPPORTING BACKGROUND:

Mayor Katz has requested that the appointment outlined in the attached resolution be confirmed.

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

DESIRED OUTCOME:

Approve resolution.

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL CONFIRMING AN
APPOINTMENT BY THE MAYOR OF
CAROL RIEG TO THE BOARD OF APPEALS

WHEREAS, a vacancy has occurred, and citizens have expressed a desire to serve on said committees; and

WHEREAS, the Mayor and City Council believe it to be in the best interest of the City of Gaithersburg and its citizens to make appointments to fill these vacancies:

NOW, THEREFORE, BE IT RESOLVED, that the following appointment by the Mayor be and hereby is confirmed by the City Council.

Appointment

Board of Appeals
(Three-Year Term)

Term

Carol Rieg
936 Pointer Ridge Drive
Gaithersburg, Maryland 20878

02/2009

ADOPTED by the City Council this 21ST day of February, 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 21st
day of February, 2006.

David B. Humpton, City Manager

Hand delivered

December 2, 2005

DEC - 2 2005

Mayor Sidney Katz
City of Gaithersburg
31 South Summit Avenue
Gaithersburg, MD 20877

Distribution M&C: 12/12/05

Dear Mayor Katz:

I would like to be considered as a full member of the Gaithersburg Board of Appeals, as per your announcement at the November 14, 2005 City Council Meeting.

Currently, I am serving as an alternate member to the Board of Appeals. I have found this experience to be extremely interesting and fulfilling as a 22 years+ citizen/resident of the City of Gaithersburg.

As a special note, when asked, I took the extra time to review extensive prior documentation involving a Board of Appeals case that stretched many years. Because of that effort, I was able to vote on the case presented before the Board in February 2005.

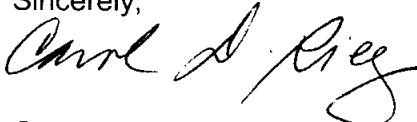
Since my appointment in September 2004 as an alternate member of the Board of Appeals, I have served on many cases at the following meetings:

- October 14, 2004
- November 18, 2004
- February 10, 2005
- March 10, 2005
- April 14, 2005
- May 12, 2005
- July 14, 2005

Enclosed is my resume and profile of my professional and volunteer activities. I currently serve as an alternate member on the City's Board of Appeals. Additionally, I am a Member of the Board with the Maryland Transportation Authority.

Thank you for your consideration regarding appointment as a full member of the Board of Appeals.

Sincerely,



Carol D. Rieg
Rieg and Associates
12 Russell Avenue
Gaithersburg, MD 20877
301-977-6582
Cardress@aol.com

Carol D. Rieg
President
Rieg and Associates

Ms. Carol D. Rieg is the President of Rieg and Associates, a public relations and government relations firm. Rieg and Associates focuses on the engineering and health care professions. One of the primary strengths of the firm is to take complicated messages and streamline them into readable items of interest.

Public and government relations work includes media placement and coordination; legislative research, lobbying, and grassroots organization; and abstract technical writing. Current clients include serving as the National Director for the National Engineers Week Future City Competition™ --reaching 35,000 middle students nationwide on an annual basis (*a consortium of major corporations and engineering societies including Dupont, IBM, Motorola, 3M, IEEE, National Society of Professional Engineers, and the American Society of Civil Engineers*).

Currently, Carol Rieg serves as a member of the Maryland Transportation Commission, appointed by Governor Bob Ehrlich and as an alternate member to the Gaithersburg's Board of Appeals. She is also Board member of the Gaithersburg-Germantown Chamber of Commerce.

Past activities include:

- Member the Transportation Policy Task Force II - MD Nat'l Capital Park and Planning, 2000 - 2002
- Gaithersburg Chamber of Commerce, Board of Directors, as VP for State and County Legislative Affairs --chair of the Transportation Committee, 2001-2002.
- Chair of Montgomery County's Upcounty Citizens Advisory Board (UCAB), 1998 - 2002.
- Chair of Gaithersburg's Economic Development Committee, 1995 - 1998.
- Leadership Montgomery (MD), 1999 graduate.

Ms. Rieg received her BS in Accounting from Indiana University of Pennsylvania and has worked for several business organizations, including PricewaterhouseCoopers --previously known as Coopers and Lybrand. For more information contact Ms. Rieg at 301-977-6582 or cardress@aol.com.

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CAROL D. RIEG

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PROFESSIONAL EXPERIENCE

Rieg and Associates, President

Promote client's interest in the fields of government and public relations.

1992 - current
Gaithersburg, MD

Public relations work includes coordination with CEOs, senior level corporate and association executive staff, writing strategic plans and press releases, including technical abstract writing, promotion of client's interests through electronic and print media, development of national and state media lists, preparation of key spokesperson for media interviews, creation of full color promotional brochures and banners, creating and directing CD-ROM video tutorials, and website production, and serving as National Director for the National Engineers Week Future City Competition™. Interviewed regularly by TV and newspapers on behalf of clients, including *C-Span*, *WUSA-TV*, and *Fox News*.

Government relations work includes lobbying Members of Congress, developing legislative strategy, legislative and regulatory agency research, and maintaining professional relationships with legislative staff. State level, creating state legislation status reports, writing testimony, testifying, and preparing committee witnesses.

Client listing: National Engineers Week (*a consortium of corporations and engineering societies including IBM, DuPont, Motorola, 3M, and Phillips Petroleum*), The Institute of Electrical and Electronics Engineers, American Society of Civil Engineers, MATHCOUNTS Foundation, American Housing Consortium, American Society of Clinical Pathologists, and *Women in Leadership* --public policy training program.

Legislative Liaison and Grassroots Coordinator **National Committee for a Human Life Amendment**

1986 - 1992
Washington, D.C.

Educate and persuade Members of Congress and staff on authorization and appropriations legislation. Develop and teach legislative seminars to more than 3000 key constituent leaders on "How to Effectively Communicate with Your Elected Officials." Organize and motivate key grassroots leaders in 146 congressional districts. Develop effective legislative strategy with a strong grassroots response in targeted districts. Research, analyze, and report on legislation and related matters. Identify and prepare congressional hearing witnesses.

Legislative Intern **U.S. Representative Chris Smith**

1989
Washington, D.C.

Organized special research projects, prepared fact sheets and "Dear Colleague" letters.

Assistant Accounting Manager **Reed, Smith, Pierson, Ball and Dowd**

1985 - 1986
Washington, D.C.

Reported to Accounting Manager and Director of Finance and Administration --80-person law firm. Responsible for the administration of the \$16 million billing department.

Corporate Controller **Carroll Manor, Inc.**

1983 - 1985
Hyattsville, MD

Responsible for financial management of a 232-bed long term care nursing facility. Prepared annual \$ 4 million budget utilizing working knowledge of the Medicare and Medicaid reimbursement procedures. Supervised accounting staff. Daily interaction with residents.

Senior Accountant **Coopers and Lybrand**

1980 - 1983
Pittsburgh, PA

Conducted and supervised audits of hospitals, manufacturing companies, banks and other businesses. Prepared financial statements. Advised senior executive management staff on financial forecasting and planning.

APPOINTMENTS AND ORGANIZATIONS

Maryland Transportation Authority

2005

Appointed by Governor Robert L. Ehrlich. Board Member (current)

Gaithersburg Board of Appeals

2004

Appointed by Mayor Sidney Katz. Alternate Member. (current)

Maryland Transportation Commission

2004 - 2005

Appointed by Governor Robert L. Ehrlich.

Transportation Policy Task Force II, Maryland National Capital Park and Planning

2000 - 2002

Co-Chair, Measures of Effectiveness Committee. Appointed by the Planning Commission to present a vision plan for transportation planning within the next 50 years. Task Force is comprised of 35 individuals representing different interests from around the County. Serving on this Task Force as an individual.

Gaithersburg-Germantown Chamber of Commerce

1995 - current

Member - Board of Directors

Upcounty Citizens Advisory Board, Montgomery County, MD

1998 - 2002

Chair. Appointed by County Executive Doug Duncan, representing 280,000 citizens' input on land development and the availability of county services --fire/rescue, schools, and transportation.

Gaithersburg Economic Development Committee

1995 - 1998

Chaired Committee in 1997- 1998. Focus - bring and retain economic development in the City of Gaithersburg.

Women in Government Relations, Inc. (WGR)

1989 - 2002

Committee work included: coordinated monthly meetings finding speakers on career topics, and annual job fair. Secured funds for the organization through corporate underwriting efforts as a volunteer.

Kentlands Community Foundation

1997

Officer of the Board • Vice President for Fundraising

Gaithersburg Soup Kitchen

1987 - 1990

Volunteer auditor. Prepared annual report and tax forms. Organization serves dinner to 100+ local families on a daily basis.

EDUCATION

Indiana University of Pennsylvania, Indiana, Pennsylvania

1980 graduate

B.S. in Business Administration with a concentration in accounting.

George Washington University, Washington Representative program.

1988 - 1990

Leadership Montgomery

1998- current

Graduate of the 1999 program. Special community project on "Road Rage." Volunteer as a writer in order to document different events for the organization, peoples its serves, and community programs.

Women in Leadership Public Policy Program, Washington, D.C.

1995 graduate

An innovative and competitive program that gives hands-on experience in the public policy arena.



CMO Contact Management

Board of Appeals

Person	Address	Exp.Date
Macdonald, Victor	(H) 409 Ridgpoint Place Gaithersburg, MD 20878	Sep / 07
Rieq, Carol	(H) 936 Pointer Ridge Drive Gaithersburg, MD 20878	Sep / 07
Trojak, Gary F.	(H) 4 Keystone Court Gaithersburg, MD 20878	Sep / 07
